



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Trowbridge Westbourne Sports Club - Tennis Section		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Community Amateur Sports Club		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Trowbridge Area Board
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Increase junior membership & offer competitive opportunities for children in the local community (non-members who have learnt tennis at the park or at school) to further develop their game by participating in organised tournaments in line with LTA advice to increase regularly competing juniors
Where will your project take place?	Trowbridge Westbourne Tennis Club Courts & St Augustine's School Courts
When will your project take place?	Ongoing throughout the summer & winter
How many people will benefit from your project?	100+ juniors
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Providing activities for children & young people, providing a wide range of leisure services 3.3, 3.6

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Our new headcoach identified the need in line with advice from Wiltshire Lawn Tennis Association. If a child learns to play tennis at school or at the park, they still need opportunities for properly organised competition in a safe environment. Longer term, our goal is to become a Wiltshire Satellite club and we are working towards gaining Club Mark accreditation. Giving children opportunities to compete at our club, even if they aren't members, is in line with our status as a Community Amateur Sports Club. Our courts are also used to host tournaments on behalf of the the West Wiltshire Schools Sports Partnership led in the past by Chris Bell, now Emily Reynolds. Our project will open the club up to a wider audience, get more children involved in sport & give our trained teenage Tennis Leaders a vehicle to give something back to the sport.

Any other information about your project.

We are applying for money to purchase score boards for the older children (1 per court). This will particularly help those new to the sport or those less able to keep track of their score. We are also asking for money to purchase rubber court marking lines for the younger children - this enables them to play competitively on a tennis court but within a smaller marked out area in accordance with LTA mini orange tennis guidelines. We already have one set of lines but could include more children & play more matches in the same time period if we could purchase a second set. We also want to buy some mini tennis rackets so that any child can enter even if they don't own a racket.

3 - Management

How many people are involved in the management of your group/organisation? 10

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	1 <input type="text"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="1"/>	Female	0 <input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	0 <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

With the score boards, rackets and court lines purchased, the project will become self funding once successfully promoted. The rackets will eventually become worn out and we will hope to buy more out of surplus future funds

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to cut back on the number of children we could include in an event in the short term, it would slow the project down. Children who don't own a racket wouldn't be able to enter. We will lose our new head coach if he can't make a living from working at the club.

How will you know whether your project has made a difference in the community?

The number of regularly competing junior members at our club and across Wiltshire will rise. We will have more entrants for our competitions. We will then put on more competitions and hopefully increase our junior membership too.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

n/a

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2009

Month: 12

Year: 2009

A - Total income:

£11870

B - Minus total expenditure:

£17886

Surplus/deficit for year: (A minus B)

£-6016

Free reserves held:

£721

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
4 x score boards	£329	Own fundraising/reserves	£
1 x mini orange lines	£125		£
5 x Tennis Rackets	£280	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£734	Total Project Income	£0
Total project income B		£0	
Total project expenditure A		£734	
Project shortfall A – B		£734	
Award sought from Wiltshire Council Area Board		£734	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the title name of the organisations' bank account e.g. current			

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Although we are a "members only" CASC, our junior competitions will be open to all comers. We will allow entrants full use of our facilities whilst on our site. As a "not for profit" club we try to keep our prices affordable.

b) How does your project work to promote inclusion, participation and good community relations?

We will include teenager volunteer "tennis leaders" to help run these events (we have already held a 2 day training course to which 21 teenagers came). All abilities will be welcome to enter and children will be matched with similar ability players through the draw wherever possible.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income No need to join our club to participate
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:	Date: 29/09/2010
Position in organisation:	

Please return your completed application to the appropriate Area Board Locality Team